

**City of Peru**  
**Peru Municipal Airport (176)**  
**Board of Aviation Commissioners**  
**Minutes**  
**October 11, 2022**

A. Call to Order – 7:00 PM

B. Meeting notice posted and advertised

C. Roll Call – Mark McIver, Karl Rosenow, Jim Clary

D. Parke Speth was introduced to the BOAC as a candidate to fill the open Board seat. Parke's qualifications include:

- ✓ • Pilot with plane based at Peru
- Graduate of United States Military Academy at West Point
- Army Officer and tank commander
- Senior purchasing manager for Indianapolis based residential housing contractor

**A motion recommending the mayor appoint Parke Speth to the BOAC was made and seconded. The motion carried 3/0.**

E. Approval of September 13, 2022, minutes. - **A motion to approve the September 13, 2022, Minutes was made and seconded. The motion carried 3/0**

F. Financial Report – September is not closed

- a. Aviation Fund Balance 2206 – 9-30-2022 is: \$72,908.37
- b. The Unexpended Budget Balance – 9/30/2022 is: \$68,814.84
- c. We will receive \$5445 in hangar rent through 12/31/2022
- d. Projected \$29,700 from November Tax payments
- e. If we use all our budget, we will spend \$68,814
- f. Pro Forma EOY Fund Balance: \$35,145.00
- g. Projects and cost for the remainder of the year were discussed

**A motion to accept the September financial report was made and seconded. The motion carried 3/0**

G. Special Reports –

- a. Managers' Report – Written Report Attached
  - i. Reported the FAA safety seminar planned for 10/22/2022, 10:00 am is a go and anticipates a good attendance. 25+ Promotional flyers will be distributed to area airports, posted on the airport Facebook Page.
  - ii. Kelly requested the purchase of a snow deflector for the John Deere Tractor at a cost of \$550.

**A motion to purchase the deflector was made and seconded. The motion carried 3/0.**

- b. Fuel report – Our September fuel order with AvFuel was not clearly communicated. We did receive 4,000 gallons of Jet A but did not receive 4,000 gallons of 100LL. Fuel cost prices were revised and reviewed. Peru can remain competitive in the area market with a \$5.75 retail price. The board affirmed the September motion to purchase 4,000 gallons of 100LL.
- c. Hanson Report – Joe Worley
  - i. Requested approval to submit the 5-year Capital Improvement Plan to construct new T-hangars, a New commercial hangar, ramp space and taxiways. The plan will start in 2023 with the design phase concluding with construction in 2028.

**A motion was made and seconded to approve submittal of the 5-year Capital Improvement Plan to the FAA. The motion carried 3/0**

- ii. Reported a new backup generator system could cost as much as \$95,000. The figure was based on a recent installation at another airport.

#### H. Unfinished /Old Business

- a. AT&T Service – Kelly reported the AT&T bill will increase to around \$120 for the single line currently used by the airport. Recommendation to drop the landline and use VoIP service offered by our Internet Service Provider at an estimated cost of \$15 - \$20 / monthly.
- b. New Security System - The contractor requested \$13,420.94 up front for the system and installation. There were questions regarding the payment and system. Board asked Jim Clary to discuss with Curtis Greis (RediTech) and report.
- c. Discussed the status of the WIFI covering the T-hangars. It was decided to move forward with the repair of WIFI service in the T-hangars at a cost of \$1,544. An estimated \$700 to rent a lift was rejected. The BOAC will attempt to secure a lift from another city department.

**A motion to approve \$1,544 for equipment and labor to support the WIFI signal in the T-hangars was made and seconded. The motion carried 3/0**

- d. Joe Worley presented economic impact cards/flyers prepared by INDOT. Corrections to the runway strength will be made and the card can be distributed.
- e. Reported the runway crack sealing is in progress
- f. Karl reported on a meeting with Sweet Aviation in Fort Wayne regarding airport development and income generating activities such as:
  - i. Flight School
  - ii. Private investment

- I. New Business - Jim reported the REMC approved installing a directional sign to the airport on the corner of 100 North and US 31.

**A motion to purchase directional signs for the REMC and intersection of CR 100N and 400W locations at a cost not to exceed \$900 was made and seconded. The motion carried 3/0.**

- J. Adjourn – 8:45