

**City of Peru**  
**Peru Municipal Airport (I76)**  
**Board of Aviation Commissioners**  
**Minutes**  
**September 13, 2022**

A. Call to Order – 7:00 PM

B. Meeting notice posted and advertised

C. Roll Call – Mark McIver, Glenn Russell, Karl Rosenow, Jim Clary

D. Approval of July 26, 2022 and August 9, 2022 Minutes – **A motion was made and seconded by Glenn, Mark to approve the July and August minutes. The motion carried 3/0 (Karl arrived later for the meeting)**

E. Financial Reports – The aviation fund report and fund detail history for August 2022 was presented and reviewed. **A motion was made and seconded by Glenn, Mark to accept the report. The motion carried 3/0**

Jim presented documents from the Peru 2023 proposed budget that indicate the airport will have an operating budget of \$120,000 for 2023. Council will vote on the budget at the October meeting.

• Approved payment of QT Plan	\$ 1,425.00
• Approved Hoosier Pro Invoice	\$ 900.00
• Approved All Aspects	\$ 1,532.60
• Approved Runway/crack seal	\$11,969.00

F. Special Reports

a. Manager – Kelly presented a written report highlighting activities during the prior month. (Attached) A new report detailing all credit card transaction for fuel was presented. There were 40 transactions for the month of August totaling 5,412 for \$26,196 of gross sales. (Report Attached)

b. Fuel Report – Jim presented a report detailing:

- Cost for both 100LL and Jet
- Retail price for each
- Credit Balance with AvFuel
- Report Attached

**The BOAC approved (non-vote) the purchase of 4,000 gallons of Jet A and 4,000 gallons of 100LL.**

c. Engineer's report

- Discussed 5-year Capital Improvement Plan draft will be presented in October
- Reported fall AIA conference is October 18 – 20 at Purdue

G. Unfinished/Old Business

- Reported we rec'd notice increase from AT&T
- A hangar tenant is complaining about WIFI not working in hangars – will be repaired when security system is installed
- Reviewed courtesy car insurance and pilot use agreement
- Reported we have two new hangar tenants
- Four Oaks as completed bush hog and stump removal projects
- Continue to stay in touch with Hoosier regarding PAPI lights – they are having problems procuring the needed circuit board
- Reported installation of the new security system should start the following week, early October.
- Discussed hosting City Counsel at the airport for tour
- Discussed Jet A pump and/or new extension of concrete pad. Glenn shared a revised idea for the location of the pad.
- Discussed marketing early next year to crop dusters
- Jim will forward Farmland lease to Dustin Kern for review
- Jim will contact REMC about possibility of a solar array
- Jeffers family is still unsure about the future of Ralph's hangar
- Karl and Glenn are going to work on use of a cable channel for airport news/promotion/education
- Karl is scheduling a meeting with Sweet Aviation in Fort Wayne to discuss airport development

H. New Business – None

I. Other -