

City of Peru
Peru Municipal Airport (176)
Board of Aviation Commissioners
Minutes
August 9, 2022

- A. Call to Order – 7:00
- B. Meeting notice posted and advertised.
- C. Roll Call – Mark McIver, Jim Clary, (No Quorum)
- D. Approval of minutes – Reviewed the minutes of July 26th, 2022. No Action taken, will consider at September Meeting
- E. Financial Report – Reviewed aviation accounts as of 8/8/2022. The appropriation Report for fund 226, department 018 provides detail of all aviation sub accounts:
- 100's Manager
 - 200's Supplies, Maintenance, Other Supplies, Misc.
 - 300's Permits, Travel & Lodging, 350 no description, Commission Utilities, Equipment Repairs, Vehicle Repairs, Dues
 - 400's COVID Care Act, Aviation Improvement, Aviation Machinery & Equipment, Aviation Capital Improvement
- This report duplicates the information previously provided on the Aviation Fund Balance report and will replace it.
- Reviewed the aviation fund detail history YTD and July activity
 - Reported \$419.10 of bills have been submitted for payment but not approved by the Board of Works.
 - Kelly reported rents were current and asked for help in setting up and managing the rent payment report.
 - Reviewed expected income and expenses and project a \$65,000 fund balance at EOY. The Proforma was not prepared by a PA or CPA
 - Reported CCFI will receive a contribution of \$1,485 from the July 31st Open House and Airplane rides.
 - Kelly presented a report he downloaded from the credit card reader that provides detail on all card transactions in a time period. In July we sold \$17,373.94 of 100LL and Jet A. There were 60 transactions 51 from transient aircraft and 9 local. 3, 430.8 gallons of fuel were sold.
- F. Special Reports
- Grant assurance documents for 027 and 028 that were requested by Susan Rylands for budget committee were discussed.
 - History of all grants to be presented to Susan Rylands was discussed
 - Current fuel cost and area retail prices were reviewed, it was decided to set our retail price at \$6.25.
 - Construction of a concrete pad on the west end of the Jet tank for safer off-loading of fuel was discussed. Bids will be solicited, and action taken in 2022 if funds are available.
 - We discussed EOY expenses – list attached

- Jim reported he had talked to Chicago ADO Program Manager, Victor Iniguez about the possible closure of Peru Municipal Airport. Victor provided contact information for Deb Bartell and Rob Esquivel who oversee Peru Municipal Airport

G. Adjourn – 8:00